

CODE OF CONDUCT

Institution has created systems and policies for maintaining and utilizing all academic and support facilities:

Code of Conducts for Teachers:

- ❖ Teacher should maintain absolute integrity.
 - ❖ Teacher must show devotion to his profession.
 - ❖ Teaching plan of the allotted subjects should be prepared by the teachers.
 - ❖ Teacher should maintain 'dairy' and 'Roll Call Register'.
 - ❖ The teacher must utilize the full allocated time of the lecture in the class.
 - ❖ The teacher must solve the doubts and questions of the students.
 - ❖ Every teacher should give freedom to the students to participate in any curricular , co-curricular, extra-curricular, extension activities in or outside the campus.
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Code of Conducts for Non- Teaching Staffs:

- ❖ Peons should ensure cleanliness of respective class rooms, staff rooms, laboratories.
 - ❖ Lab attendant should ensure the cleanliness and keep ready the respective laboratory for the practical.
 - ❖ The administrative staff should ensure the smooth functioning of the student's admission, examination issues and college/institution administration.
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Code of Conducts for Principal:

- ❖ The principal should take all necessary disciplinary action as and when required to maintain the discipline in the college.
- ❖ The principal should encourage faculty members to update their knowledge by attending seminars/workshops/conferences.
- ❖ The principal should encourage faculty members to publish text books, research papers in reputed National International/Journals/Conferences.
- ❖ The principal should function as a mediator between the college and the institution/stakeholders.